WCI, Inc. Auction Platform

User Guide

June 2021

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SECTION I – INTRODUCTION

INTRODUCTION TO THE AUCTION PLATFORM

The WCI, Inc. Auction Platform ("Auction Platform") is a secured platform that has been developed to be integrated with the other Cap-and-Trade platforms. The Auction Platform provides a centralized state-of-the-art platform for the auctions and sales by mutual agreement. It allows participants to post bids to and review results for auctions and sales by mutual agreement.

To participate in an auction or sale by mutual agreement, an entity or individual must have an account in the Compliance Instrument Tracking System Service (CITSS). Then an account representative must complete an application in CITSS to participate in an auction sale by mutual agreement.

Once the application period for an auction or sale by mutual agreement is opened in CITSS, an account representative can complete an application in the auction or sale by mutual agreement. **This is required prior to every auction or sale by mutual agreement an entity wants to participate in.**

Please refer to the Auction Participant Training Presentation posted on the Resources page on the Auction Platform for additional details on how this is completed.

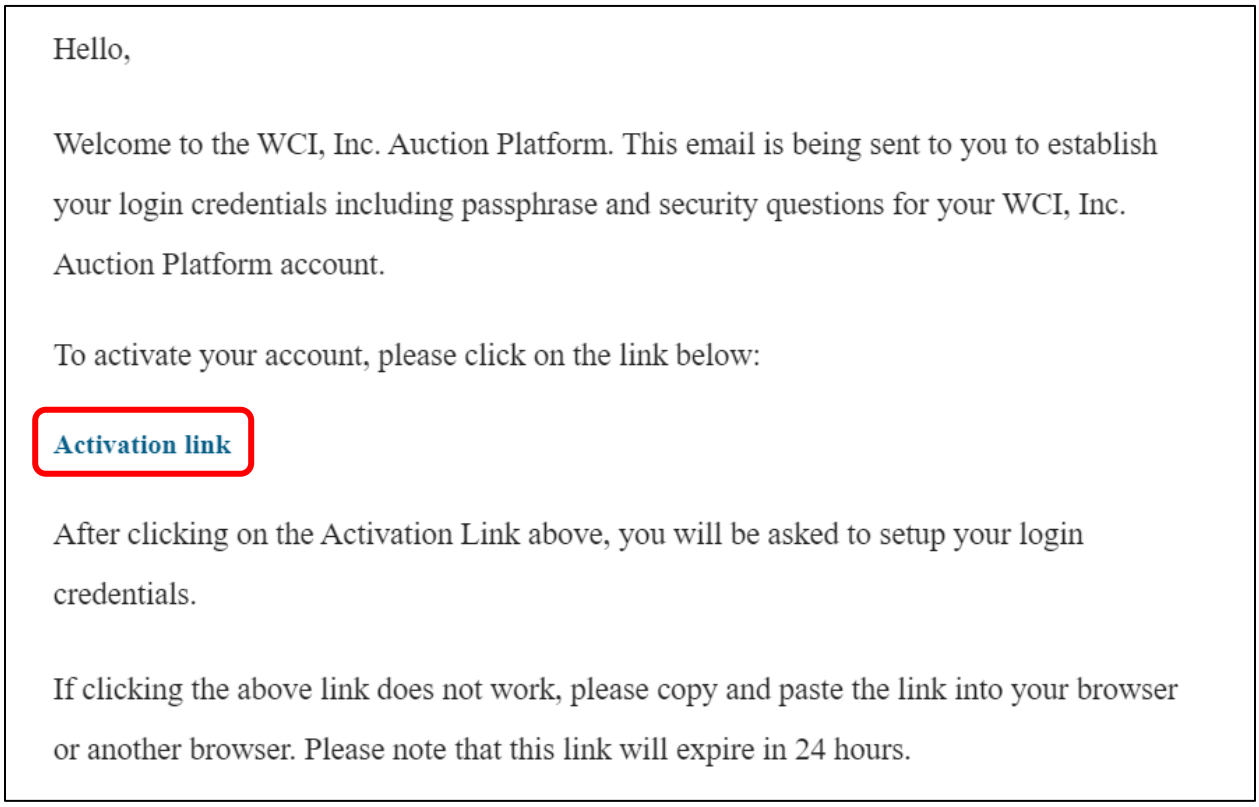
Additionally, the CITSS User Guides available on the MELCC's carbon market documentation webpage at http://www.environnement.gouv.qc.ca/changements/carbone/documentation-en.htm.

SECTION II – ACCES TO THE AUCTION PLATFORM

ACTIVATE AN ACCOUNT IN THE AUCTION PLATFORM

The Auction Platform and CITSS accounts are synchronized daily. Once a CITSS user is designated as an account representative for a previously participating entity, or that entity is registered for an upcoming auction or sale by mutual agreement, that user's information is automatically transferred to the Auction Platform. The new user will then receive an email inviting them to activate their account on the Auction Platform (Figure 1). This email will be sent to the new user's email address, which is listed in their CITSS user profile. All emails from the Auction Platform will be sent to the active email address in the CITSS user profile.

Figure 1 – New user account activation email



Hello,

Welcome to the WCI, Inc. Auction Platform. This email is being sent to you to establish your login credentials including passphrase and security questions for your WCI, Inc. Auction Platform account.

To activate your account, please click on the link below:

Activation link

After clicking on the Activation Link above, you will be asked to setup your login credentials.

If clicking the above link does not work, please copy and paste the link into your browser or another browser. Please note that this link will expire in 24 hours.

After the user clicks on the activation link in the email, the Auction Platform will ask them to set up their login credentials (Figure 2).

STEP 1 Enter a passphrase, i.e. a password made up of several unrelated words separated by spaces, in the "Create new passphrase" field. The passphrase must meet the following criteria:

- The first and last characters must be alphanumeric;
- It must contain at least one uppercase letter, one lowercase letter, one number, and one special character;
- It must not contain quotation marks, apostrophes, or non-printing characters.

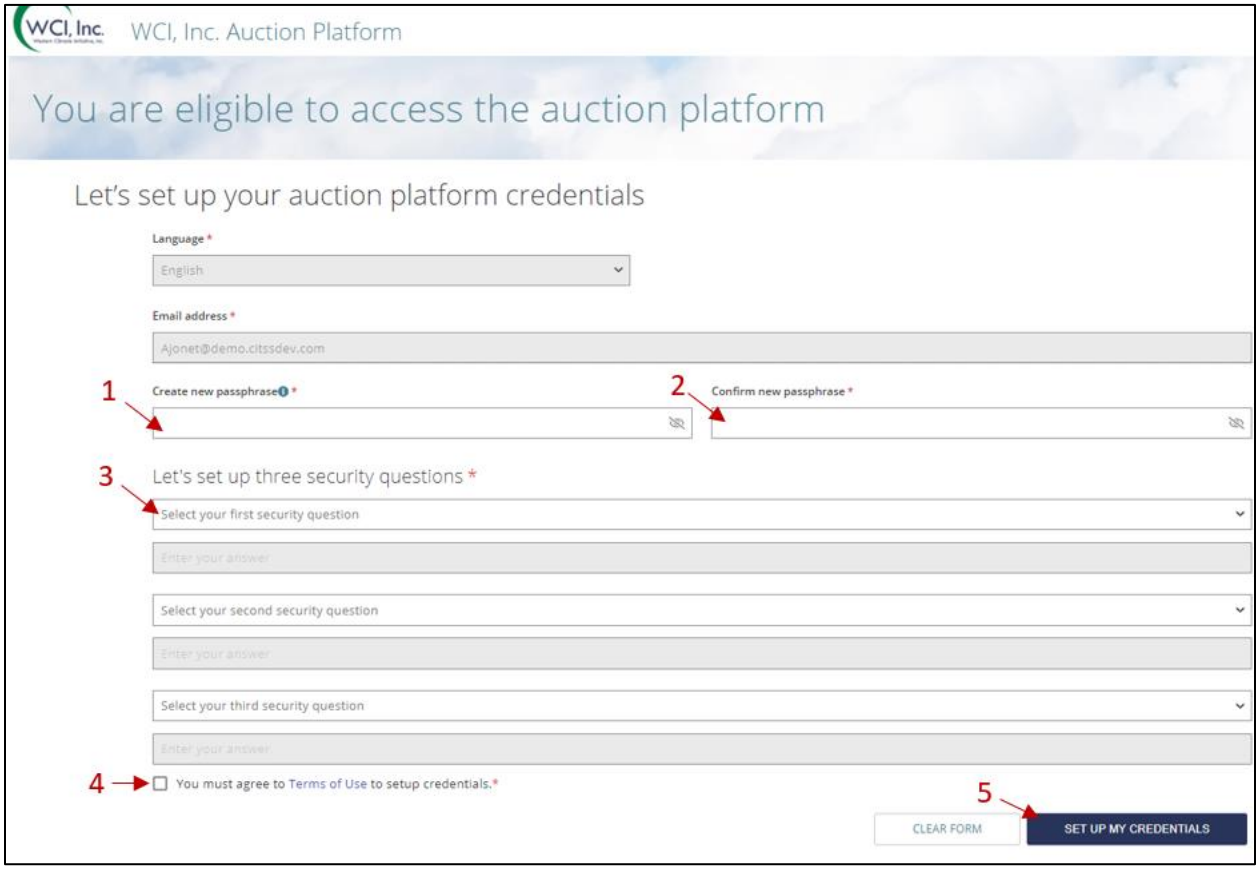
STEP 2 Confirm the passphrase by re-entering it in the "Confirm new passphrase" field.

STEP 3 Select three security questions and provide an answer for each. One of these questions will be asked randomly each time the user signs in on a new device, as well as when they change their passphrase.

STEP 4 Read the platform's Terms of Use by clicking on the link. Once you have read them, check the "You must agree to Terms of Use to setup credentials" box.

STEP 5 Click on the "SET UP MY CREDENTIALS" button.

Figure 2 – Setup credentials



Once the user has set up their credentials, the site will display a confirmation message and redirect them to the Auction Platform's homepage. From there, they will be able to log in with their username (email address associated with their CITSS profile) and passphrase. If the user

changes their email address in CITSS, a new account will be generated on the Auction Platform using the new email address in CITSS.

EXISTING AUCTION PLATFORM USER LOGIN

If a user has an Auction Platform account and they are a representative of an entity that has been approved to participate in an auction or sale by mutual agreement, the user's Auction Platform account will be associated to the entity and they will have access to the entity records in the Auction Platform, including records of past auction and sale by mutual agreement participation. If a user has an Auction Platform account and they are retired as a representative from an entity account in CITSS, the user's auction Auction Platform will be disassociated from the entity and they will no longer have access to the entity records in the Auction Platform.

When a user accesses the Auction Platform for the first time, they will need to click on the "Log in" button in the upper right corner of the page (Figure 3). In the login window, they will need to enter their email address (same email address as in CITSS) and passphrase to access the Auction Platform. Because this is the first login, they will need to answer one of the security questions they set when creating their credentials. The next time they access the platform from the same device, they will be able to log in using the "Welcome back!" box in the upper right corner of the screen (Figure 4).

Figure 3 – Logging in to the Auction Platform for the first time

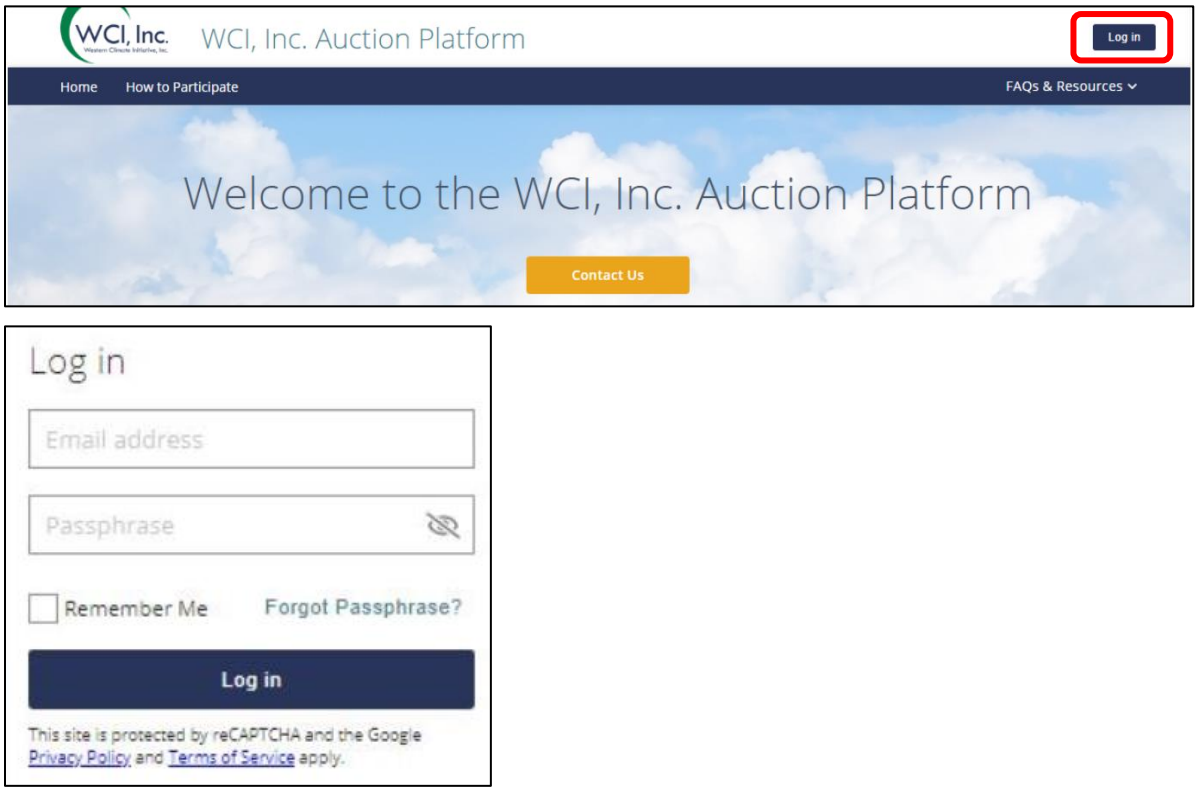
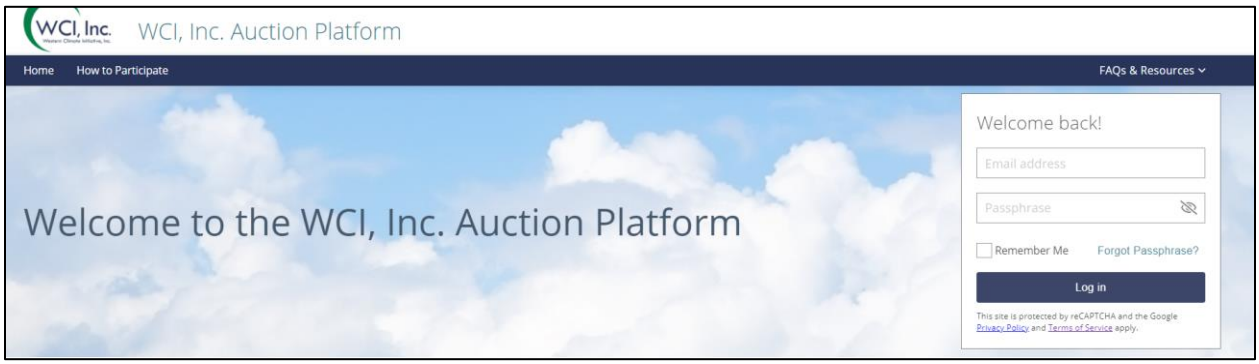


Figure 4 – Subsequent logins to the Auction Platform

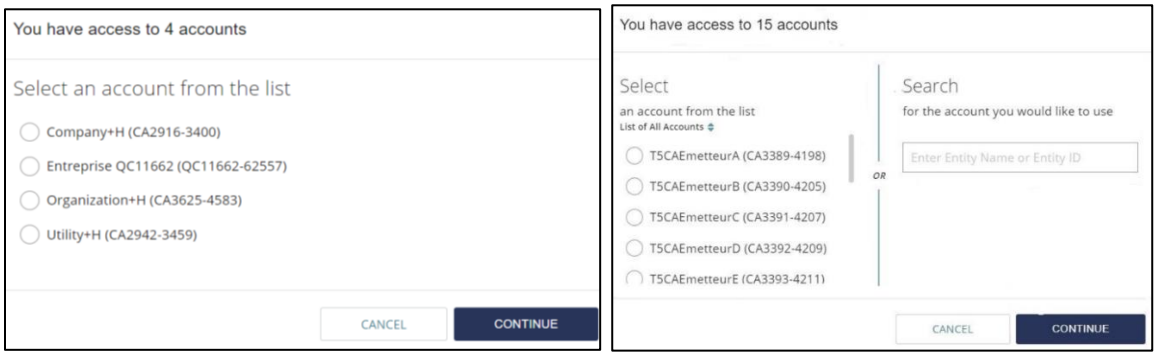


USERS REPRESENTING MULTIPLE ENTITIES

Entity account representatives of multiple entities in CITSS that have been approved to participate in past auctions or have applied to an upcoming auction will also represent those same entities in the Auction Platform using a single Auction Platform user account.

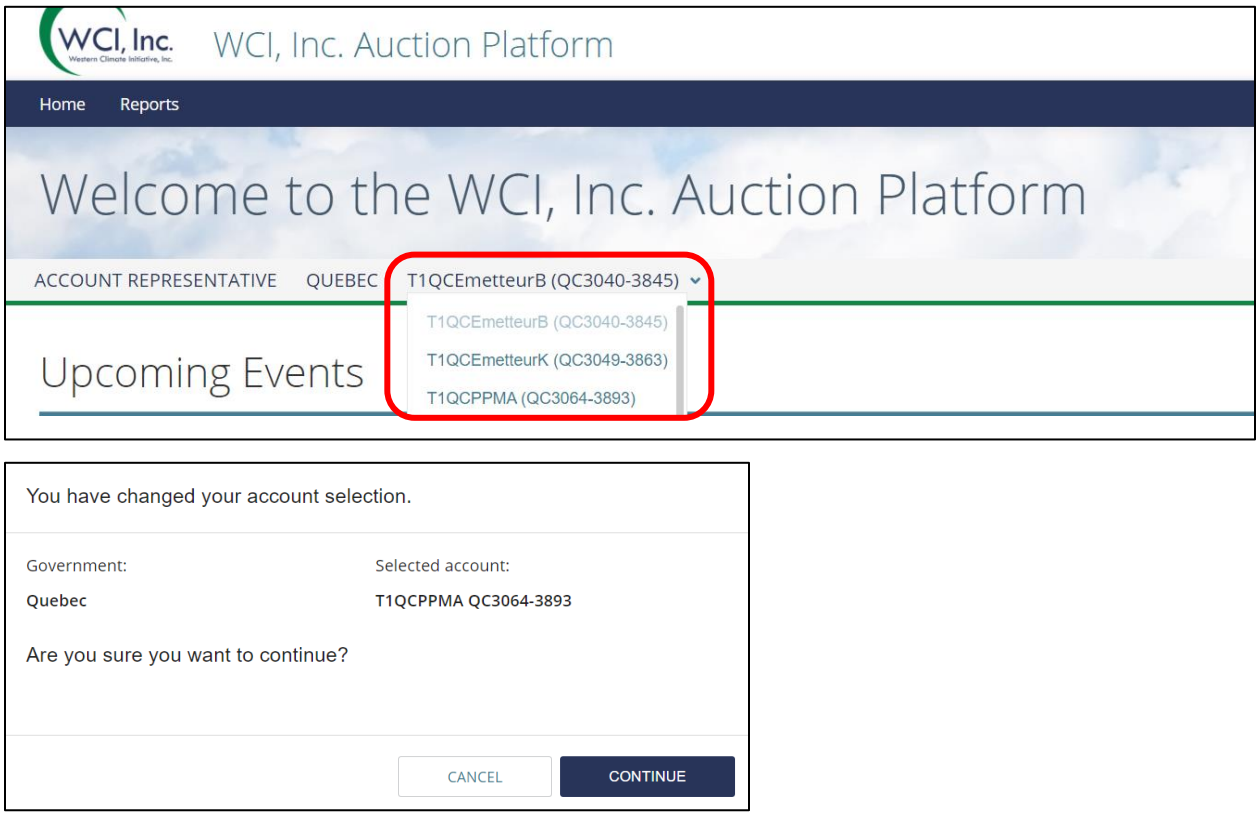
Each time they log in to the Auction Platform, users who represent multiple entities will be asked to select which account they would like to use (Figure 5) during their session. The "You have access to [X] accounts" screen will have checkboxes followed by the legal name and general account number for each entity associated with the user. If the user represents more than five entities, a search bar will be displayed to help with account selection.

Figure 5 – User representing multiple entities – account selection



Users do not need to log out if they wish to switch entities. Instead, they simply need to click on the entity name at the top of the page and select another entity from the dropdown menu (Figure 6). They will then need to confirm the change by clicking "CONTINUE."

Figure 6 – User representing multiple entities – change account selection



AUCTION PLATFORM HOME PAGE

When logging in to the Auction Platform, the user's first name will appear in the upper right corner of the page and the legal name of the entity they are representing will appear near the top of the page (Figure 7).

The Auction Platform is available in English and French. Users can select their language using the dropdown menu in the upper right corner of the screen (Figure 7).

The user can also see the time and date of their last login at the bottom of the page (Figure 8).

Figure 7 – Information about the user and the entity they are representing

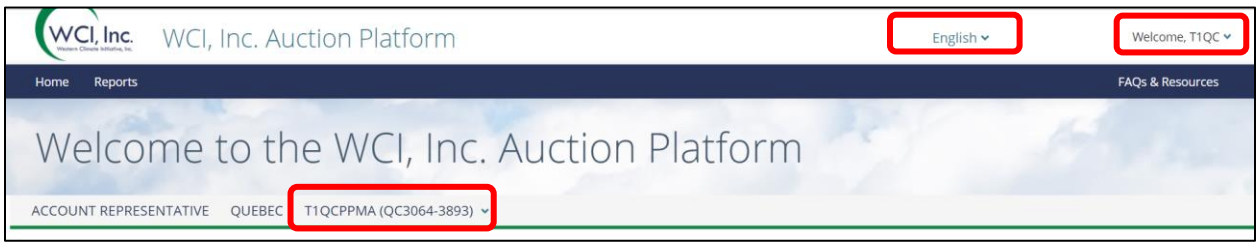
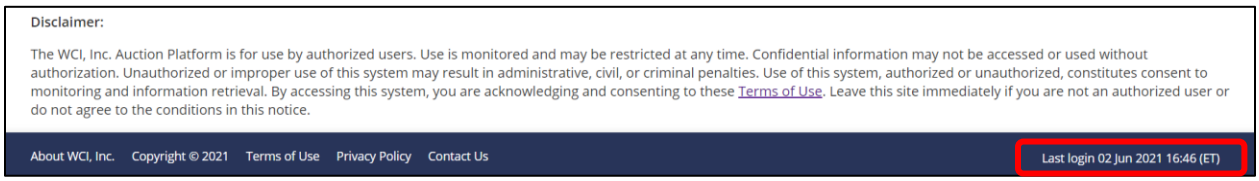


Figure 8 – Last login date and time



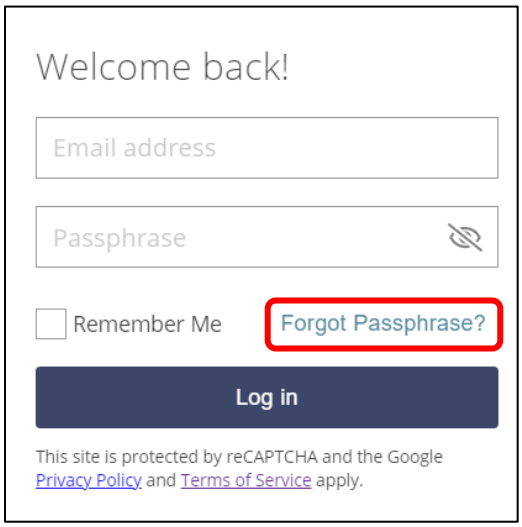
SECTION III – CHANGING CREDENTIALS

FORGOT PASSPHRASE

In the event a user has forgotten their passphrase, they must reset their passphrase as follows:

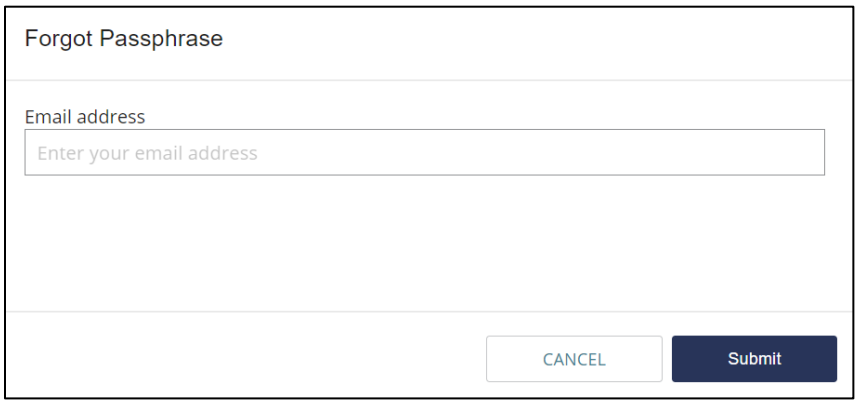
STEP 1 Click on the "Forgot Passphrase?" link on the Auction Platform's homepage, directly under the "Passphrase" field in the login box (Figure 9).

Figure 9 – Forgot passphrase



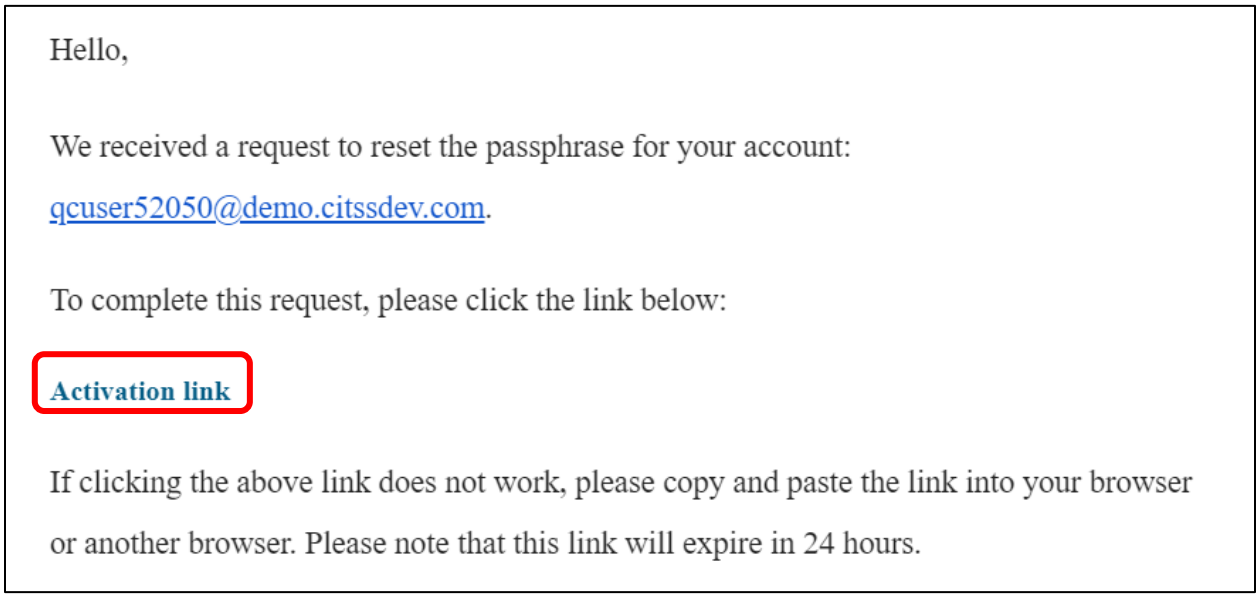
STEP 2 Enter the username, which is the email address registered in CITSS, in the "Forgot Passphrase" window (Figure 10) and click "Submit." The user will receive an email with an activation link to create a new passphrase.

Figure 10 – Forgot Passphrase prompt



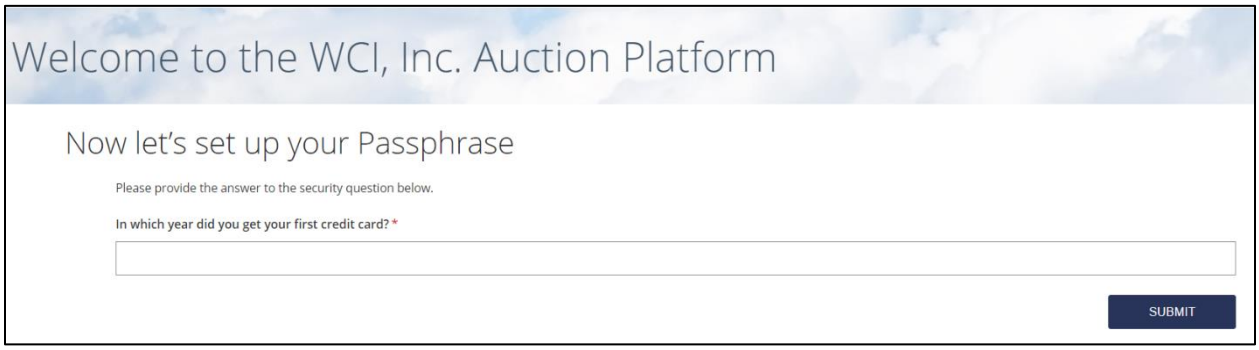
STEP 3 In the reset passphrase email, click on the activation link (Figure 11). This activation link will be valid for 24 hours.

Figure 11 – Reset passphrase email



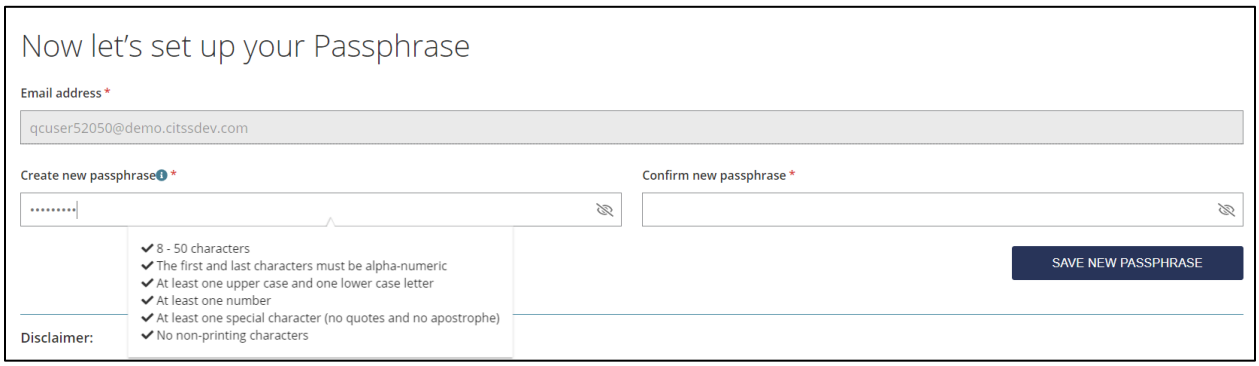
STEP 4 Answer the security question, then click "SUBMIT" (Figure 12).

Figure 12 – Reset Passphrase – security question



STEP 5 Enter a new passphrase in the "Create new passphrase" field, then re-enter it in the "Confirm new passphrase" field. Finally, click "SAVE NEW PASSPHRASE" to confirm the change (Figure 13).

Figure 13 – Reset Passphrase – create new passphrase



If the change was successful, the user will see a message saying that the passphrase was reset successfully. The platform will also send a confirmation email to the user. The user will then be able to log in to the Auction Platform using the new passphrase.

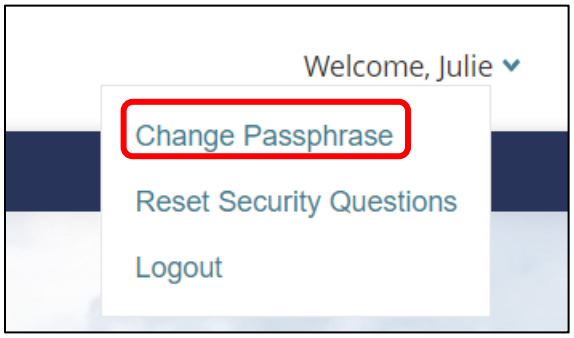
CHANGE PASSPHRASE

Users can change their passphrase at any time by following the steps below:

STEP 1 Login to the Auction Platform using the current passphrase.

STEP 2 Once logged in, click "Welcome, [user's first name]" in the upper right-hand corner of the screen, then "Change Passphrase" (Figure 14).

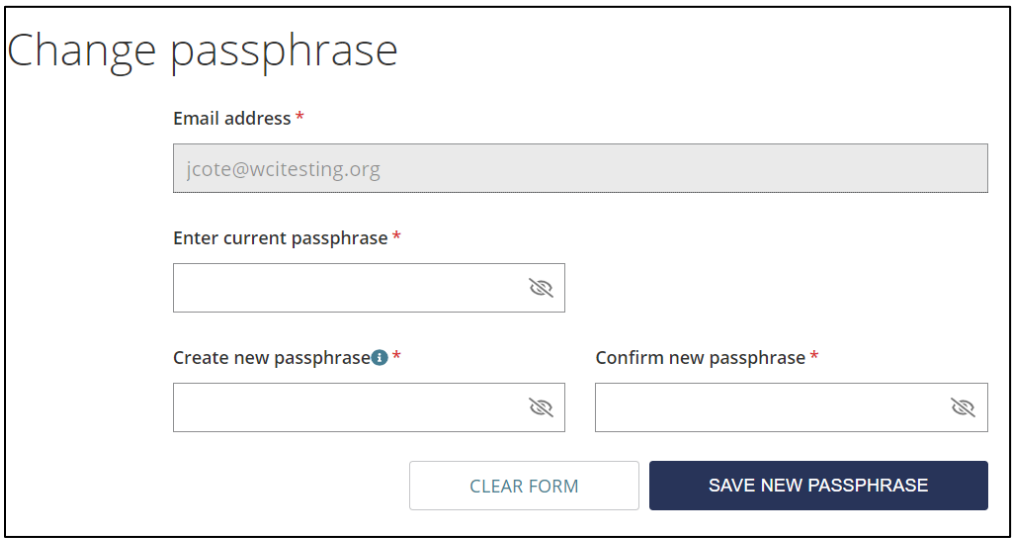
Figure 14 – Change passphrase



STEP 3 Enter the current passphrase in the "Enter current passphrase" field.

STEP 4 Enter a new passphrase in the "Create new passphrase" field, then re-enter it in the "Confirm new passphrase" field. Finally, click "SAVE NEW PASSPHRASE" to confirm the change (Figure 15).

Figure 15 – Create a new passphrase



If the change was successful, the user will see a message saying that the passphrase was changed successfully.

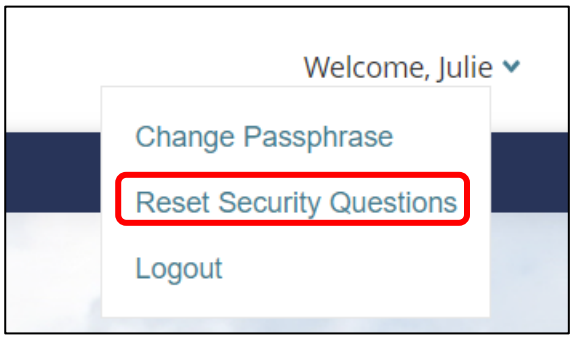
RESET SECURITY QUESTIONS

Users can reset their security questions at any time by following the steps below:

STEP 1 Login to the Auction Platform.

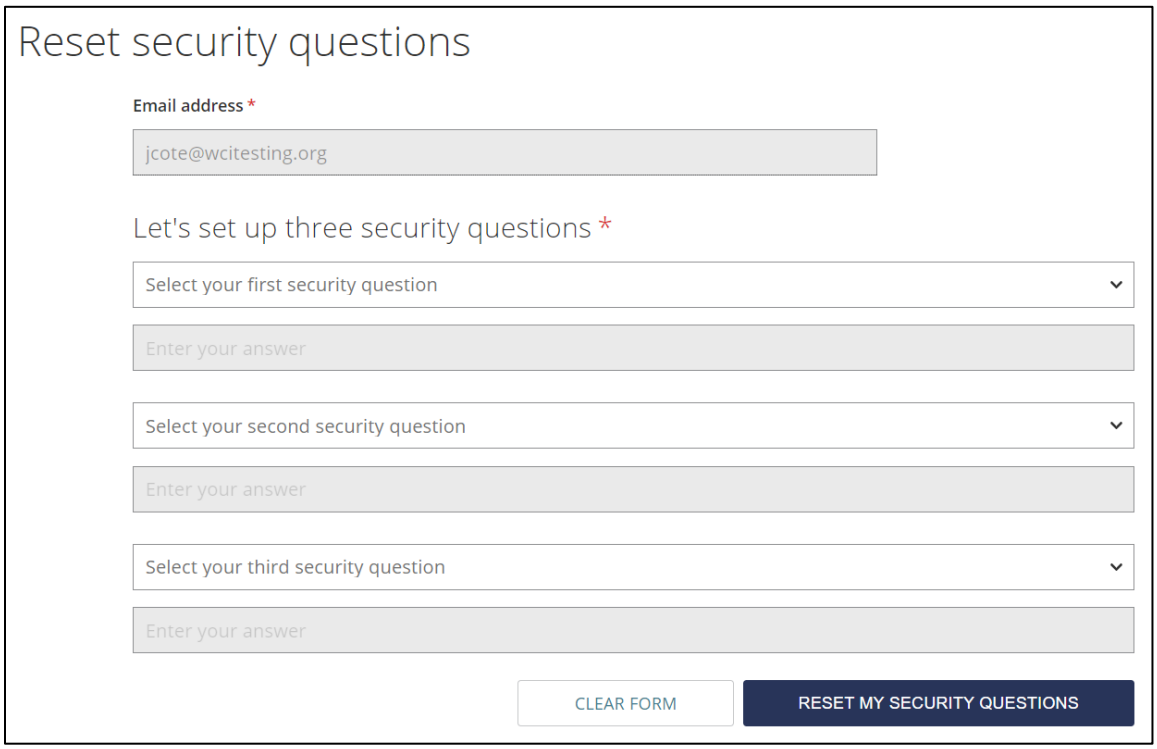
STEP 2 Once logged in, click "Welcome, [user's first name]" in the upper right-hand corner of the screen, then "Reset Security Questions" (Figure 16).

Figure 16 – Reset security questions



STEP 3 Select three security questions and provide an answer for each. Click "RESET MY SECURITY QUESTIONS" to confirm the change (Figure 17).

Figure 17 – Select new security questions



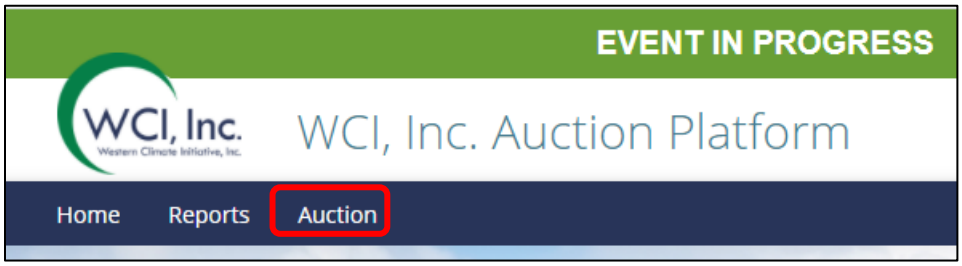
If the change was successful, the user will see a message saying that the security questions were reset successfully.

SECTION IV – BIDDING IN AN EVENT

BIDDING IN AN AUCTION

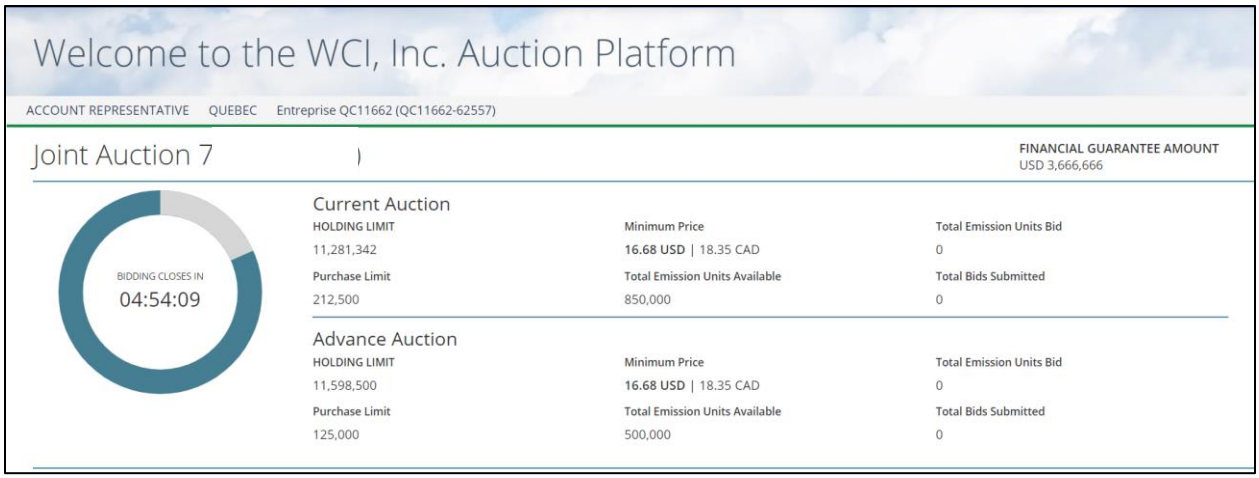
During an auction, bids are submitted from the event page. To access it, click on the “Auction” tab at the top of the homepage (Figure 18).

Figure 18 – Access the action page



Once the bidding period begins, the auction page will display auction-specific information for the current and future vintages, in addition to the minimum price and the number of emission units available. The “Auction” page will also show the value of the financial guarantee submitted with the currency used, the holding limit, and the entity’s purchase limit for the auction. The page will also show all bids submitted by the entity’s account representatives (Figure 19).

Figure 19 – Auction page



There are two methods for submitting bids during an auction. A user can either submit bids by adding them one-by-one or by uploading multiple bids using a bid upload template. In both cases, all bids must be submitted and confirmed. For all bids, the currency, price offered, number of lots, and vintage must be submitted.

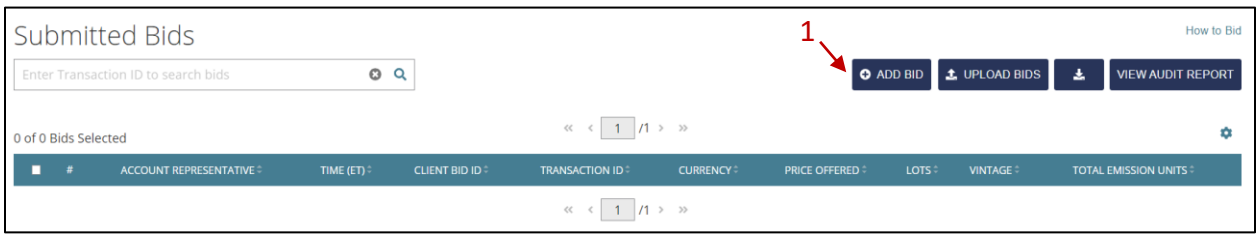
The currency must be the same as the currency in which an entity submitted its bid guarantee.

SUBMITTING BIDS ONE-BY-ONE

To submit bids one-by-one during an auction:

STEP 1 Click “ADD BID” (Figure 20). A new line will appear in the list of bids.

Figure 20 – Add a bid during an auction



STEP 2 Enter the price you wish to offer in the “PRICE OFFERED” field (Figure 21).

STEP 3 Enter the number of lots in the “LOTS” field (Figure 21). Please note that at auctions, one lot contains 1,000 emission units.

STEP 4 Select the vintage (“Current” or “Advance”) using the “VINTAGE” dropdown menu (Figure 21).

STEP 5 Click “SUBMIT” (Figure 21).

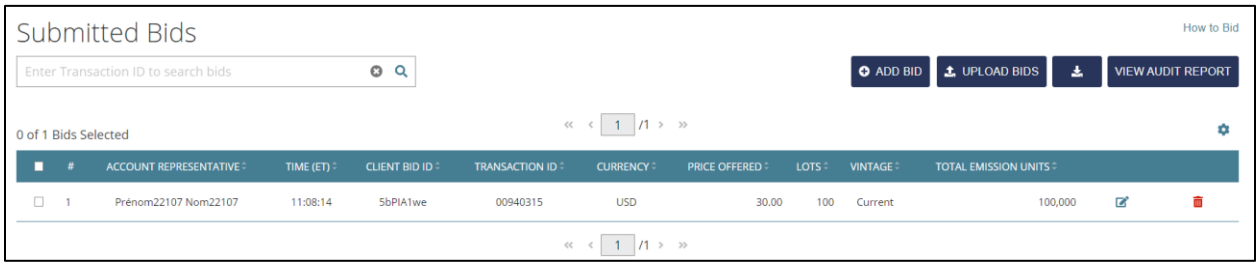
STEP 6 Verify the information, then click “CONFIRM” to confirm your bid (Figure 22).

Figure 21 – Enter and submit bid information

Figure 22 – Verify and confirm bid submission

If the bid was submitted correctly, a message will appear indicating that the bid was submitted successfully. It will appear in the list of submitted bids at the bottom of the page (Figure 23).

Figure 23 – List of submitted bids



SUBMITTING BIDS USING A BID UPLOAD TEMPLATE

The second method for entering bids is to complete and upload a bid upload template. The steps for submitting a Bid Upload Template are as follows:

Note: The bid upload template is specifically formatted for each event to allow only the currency options available to the entity and only the vintages offered for a specific event. Please ensure that a bid upload template specific to the event is downloaded from the Auction Platform and used to upload bids to an event.

STEP 1 Download the upload template by clicking the "download" icon (Figure 24).

Figure 24 – Upload a bid upload template

STEP 2 Complete the bid upload template with the entity's bids by filling out the currency, price offered, number of lots, and vintage (Figure 25). The Total Emission Units column is calculated as the number of lots multiplied by 1,000. Save the completed template on the device being used. A user may submit up to 1,000 bids at a time using this template.

Figure 25 – Fill out the template with bids

WCI, Inc. Auction Platform
Auction Bid Upload Template

Currency	Select the currency in which you would like to bid from the drop down.
Price Offered	Enter the price in dollars and whole cents.
Tips: To minimize any effects of floating point arithmetic storage inaccuracy, you can also use the ROUND function to round numbers to the number of decimal places that is required by your calculation.	
Number of Lots	Enter the number of lots. Each lot is 1000 emission units.
Total Emission Units	Total Emission Units is calculated as Number of Lots multiplied by 1000.
Vintage	Select the vintage from the drop down.

Currency Options

CAD

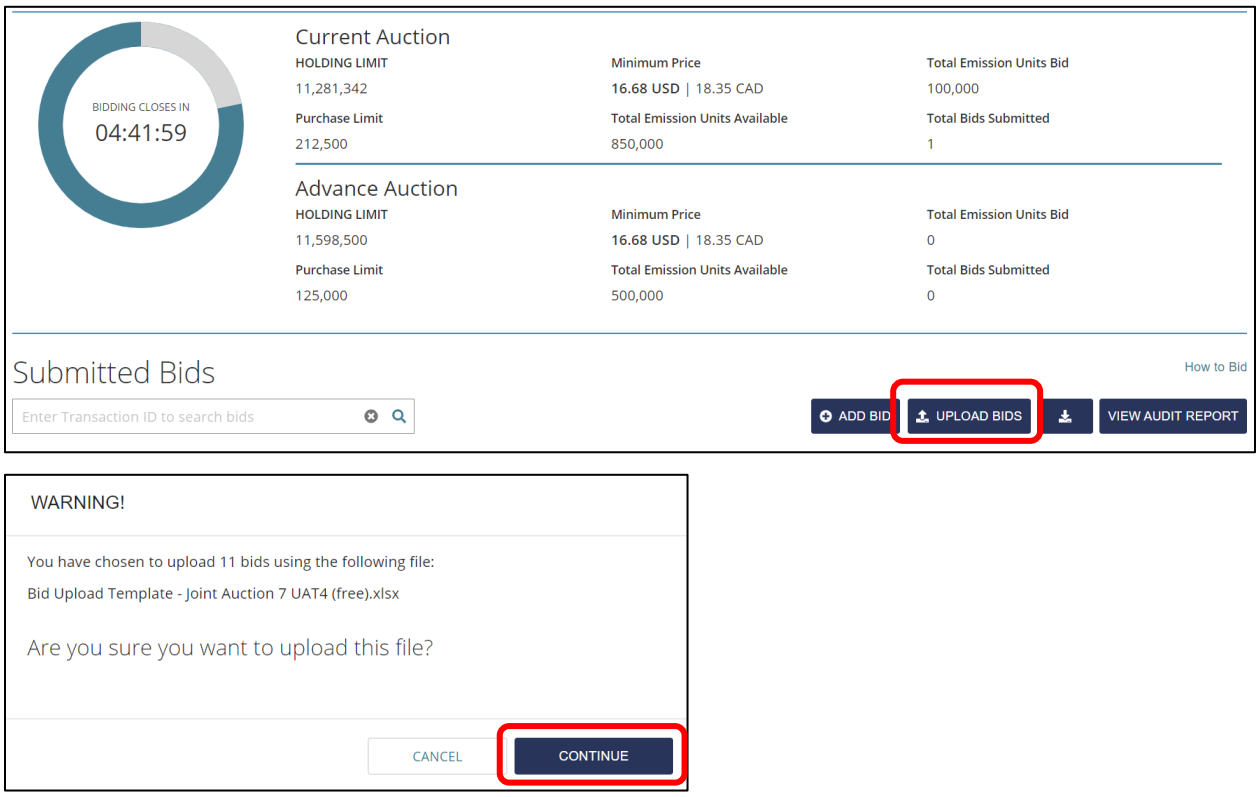
Vintages Offered

Current	The emission units offered in the Current Auction may include emission units of vintages prior to the current year.
Advance	

Currency	Price Offered	Number of Lots	Total Emission Units	Vintage

STEP 3 Click "UPLOAD BIDS" (Figure 26). Select the template that was filled out in the previous step. A window will appear informing you of the number of bids that will be uploaded using the spreadsheet. If the number matches what was entered in the previous step, click the "CONTINUE" button.

Figure 26 – Upload bids



If the bids were submitted correctly, a message will appear indicating that the bids were submitted successfully.

The upload process uses precise checks before allowing the bids in the spreadsheet to be uploaded to the Auction Platform. If the selected template has errors, a message will appear stating that the upload of the spreadsheet could not be processed due to one or more errors. This message will indicate the error(s) in the file. Figure 27 shows an example of an error message.

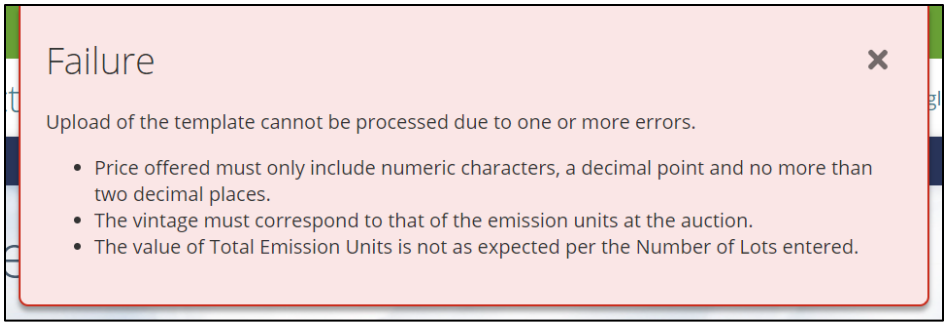
Typical problems include:

- the currency is not written correctly or does not match the currency of the financial guarantee;
- one of the prices is not in whole dollars and cents;
- one of the submitted lot numbers is not a whole number;
- one of the vintages submitted does not correspond to that of the emission units available for auction;
- the spreadsheet contains over 1,000 bids.

It is recommended that the user does not copy and paste the bid schedule from a separate spreadsheet to avoid common bid upload errors. The template includes validation for some of

the common errors, but pasting data from a separate spreadsheet may overwrite these validations.

Figure 27 – Example error message when uploading bids



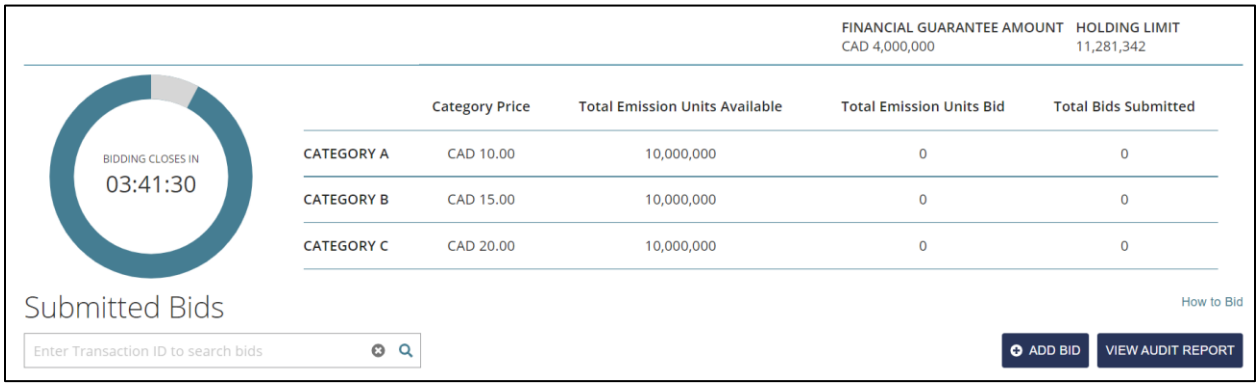
BIDDING IN A SALE BY MUTUAL AGREEMENT

During a sale by mutual agreement, bids are submitted from the event page. To access it, click on the "Sale by Mutual Agreement" tab at the top of the homepage (Figure 28).

Figure 28 – Access the action page

Once the bidding window for the sale by mutual agreement has begun, the sale page will display specific information for each category offered, including the category price and the number of emission units available. The page will also show the entity's financial guarantee amount and holding limit, as well as details of submitted bids (Figure 29).

Figure 29 – Sale by mutual agreement page

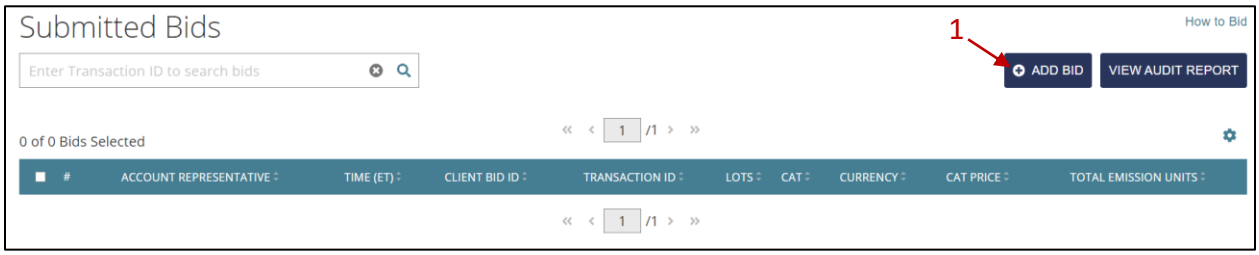


In a sale by mutual agreement, an emitter may only submit one bid, indicating the number of units it wishes to purchase and the category with the maximum unit price it is willing to pay.

To bid during a sale by mutual agreement:

STEP 1 Click “ADD BID” (Figure 30). A new line will appear in the list of bids.

Figure 30 – Add a bid during a sale by mutual agreement



STEP 2 Enter the desired number of units in the “LOTS” field (Figure 31). **Note that for sales by mutual agreement, one lot contains one emission unit**.

STEP 3 Select the category corresponding to the maximum unit price you are ready to pay using the “CAT” dropdown menu (Figure 31).

STEP 4 Click “SUBMIT” (Figure 31).

STEP 5 Verify the information, then click “CONFIRM” to confirm your bid (Figure 32).

Figure 31 – Enter and submit bid information

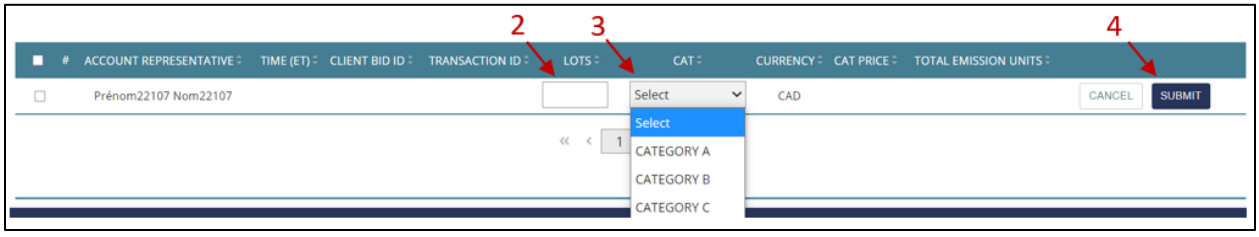
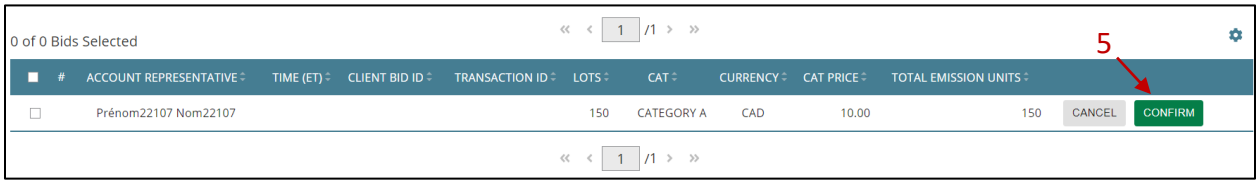
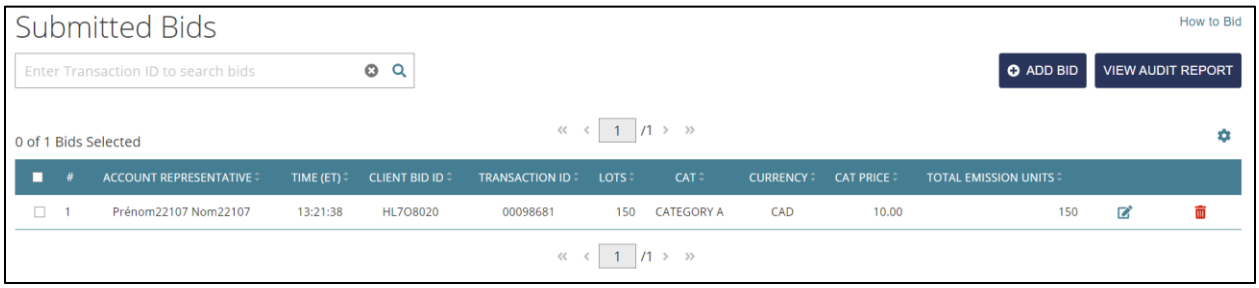


Figure 32 – Verify and confirm bid submission



Once submitted, the bid will appear in the list of submitted bids at the bottom of the page (Figure 33).

Figure 33 – List of submitted bids



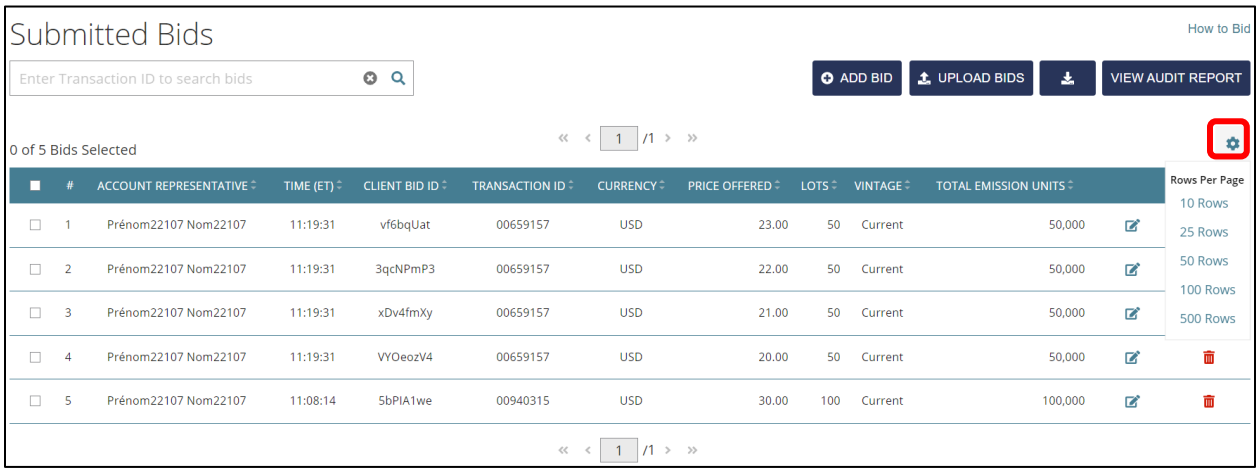
If the bid was submitted correctly, a message will appear indicating that the bid was submitted successfully.

VIEW AND MODIFY BIDS SUBMITTED DURING AN EVENT

The Auction and Sale by Mutual Agreement pages are used for submitting, modifying, and deleting bids during the bidding period. They will also display all bids submitted by all of the entity's account representatives.

To make selecting bids easier, the pages can display 10, 100, 250, or 500 bids per page. Users can change the number of bids per page using the gear icon ⚙ (Figure 34). This option is not available for sales by mutual agreement as only one bid can be submitted.

Figure 34 – Change the number of bids per page

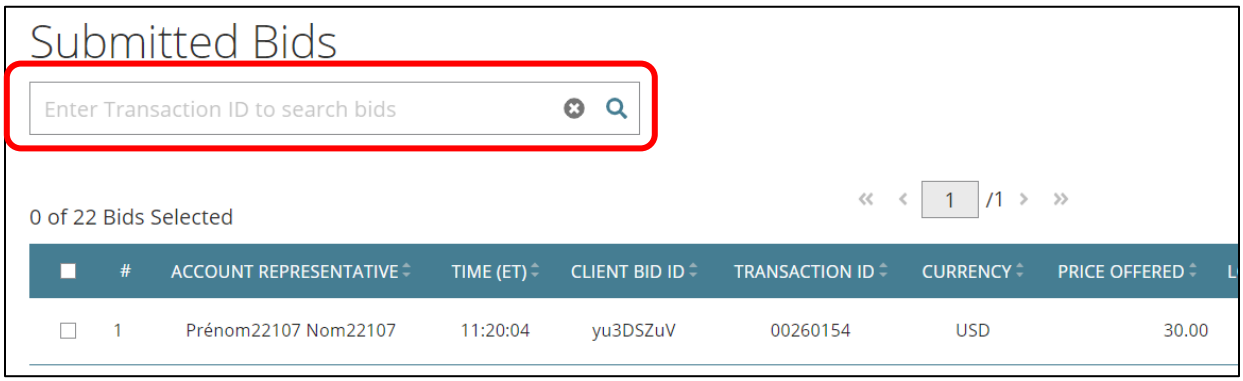


SEARCH FOR BIDS

The search box lets users find bids that were submitted in a single transaction (i.e. uploaded using the same upload template). To find a bid, the user must enter the transaction ID in the field with the search icon. Once the number is entered, only bids associated with that transaction ID will

be shown. The number of bids shown is limited to the chosen number of rows per page (Figure 35).

Figure 35 – Search for bids

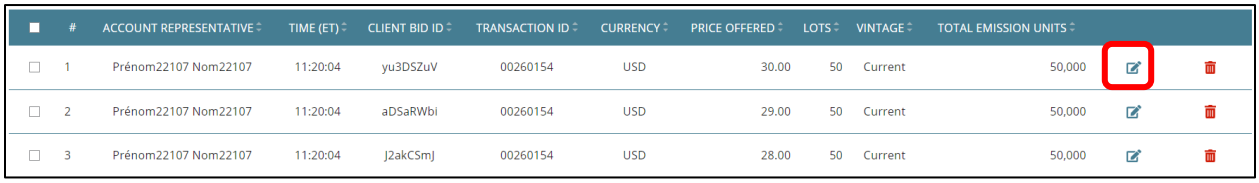


EDIT A BID

To edit a bid:

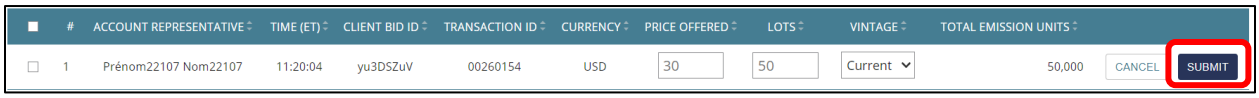
STEP 1 Click the "Edit" icon next to the bid you wish to modify (Figure 36).

Figure 36 – "Edit" icon



STEP 2 Change the price offered, number of lots, or vintage as needed, then click "SUBMIT" (Figure 37).

Figure 37 – Edit a bid



STEP 3 Click "CONFIRM" to submit the modification (Figure 38) or "CANCEL" to cancel the modification.

Figure 38 – Submit the edited bid

If the bid was edited correctly, a message will appear indicating that the bid was edited successfully. The edited bid will appear in the list of submitted bids at the bottom of the page.

DELETE A BID

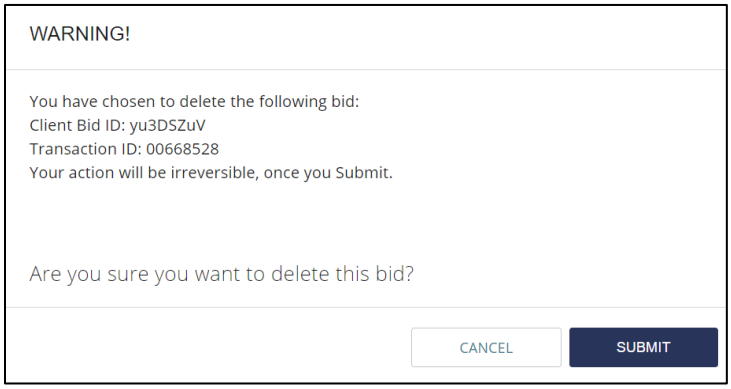
To delete one bid at a time:

STEP 1 To delete a bid, click the "delete" icon next to the bid you wish to delete (Figure 39).

Figure 39 – "Delete" icon

STEP 2 A prompt (Figure 40) will appear on the screen asking you to confirm that you wish to delete the bid. Click "SUBMIT" to confirm the deletion of the bid or "CANCEL" to cancel the deletion.

Figure 40 – Deletion confirmation prompt



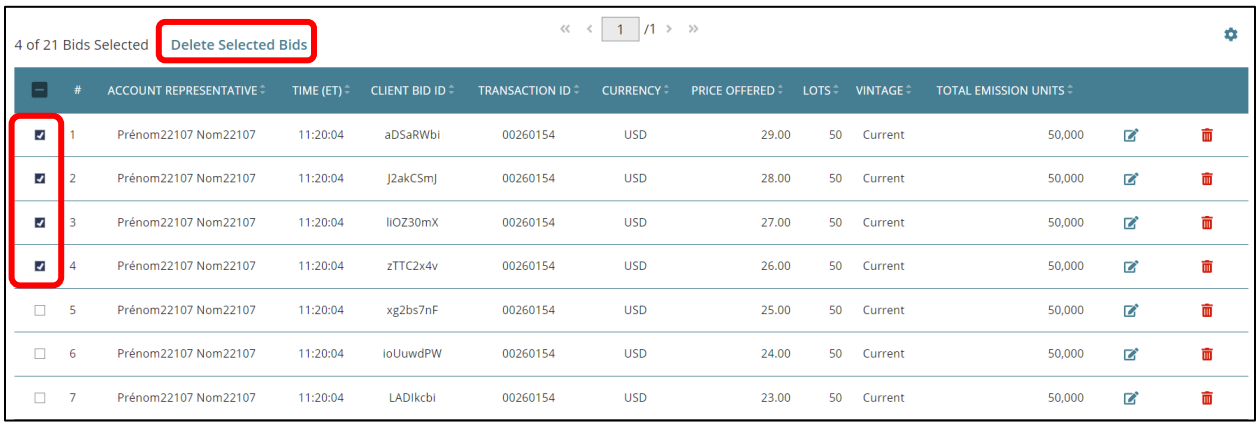
If the bid was deleted correctly, a message will appear indicating that the bid was deleted successfully. The bid will no longer appear in the list of submitted bids at the bottom of the page.

DELETE MULTIPLE BIDS

To delete multiple bids at once:

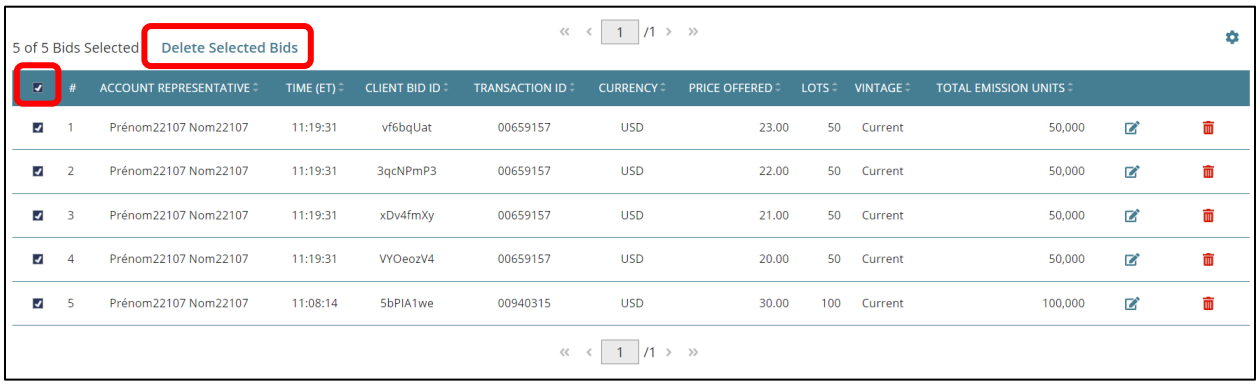
STEP 1 Select the bids to delete using the checkboxes to the left of the bid number (Figure 41). To select all of the bids on a page, click the checkbox at the very top of the bid list (Figure 42). After selecting the bids, click "Delete Selected Bids."

Figure 41 – Select multiple bids



	#	ACCOUNT REPRESENTATIVE	TIME (ET)	CLIENT BID ID	TRANSACTION ID	CURRENCY	PRICE OFFERED	LOTS	VINTAGE	TOTAL EMISSION UNITS
☑	1	Prénom22107 Nom22107	11:20:04	aDSaRWbi	00260154	USD	29.00	50	Current	50,000
☑	2	Prénom22107 Nom22107	11:20:04	J2akCSmJ	00260154	USD	28.00	50	Current	50,000
☑	3	Prénom22107 Nom22107	11:20:04	liOZ30mX	00260154	USD	27.00	50	Current	50,000
☑	4	Prénom22107 Nom22107	11:20:04	zTTC2x4v	00260154	USD	26.00	50	Current	50,000
☐	5	Prénom22107 Nom22107	11:20:04	xg2bs7nF	00260154	USD	25.00	50	Current	50,000
☐	6	Prénom22107 Nom22107	11:20:04	ioUuwdPW	00260154	USD	24.00	50	Current	50,000
☐	7	Prénom22107 Nom22107	11:20:04	LADIkcbi	00260154	USD	23.00	50	Current	50,000

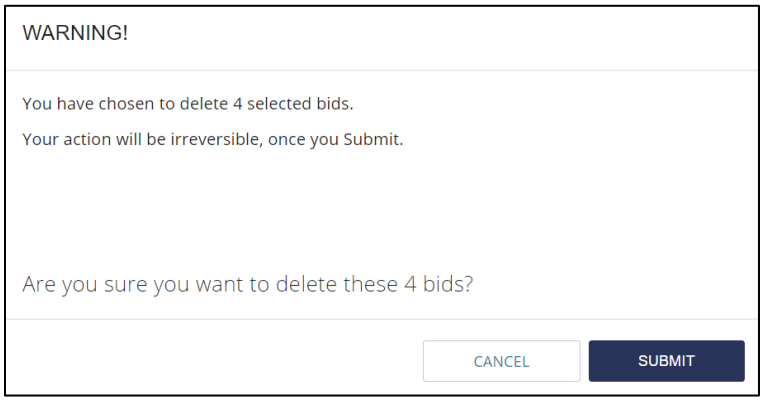
Figure 42 – Select all bids



	#	ACCOUNT REPRESENTATIVE	TIME (ET)	CLIENT BID ID	TRANSACTION ID	CURRENCY	PRICE OFFERED	LOTS	VINTAGE	TOTAL EMISSION UNITS
☑	1	Prénom22107 Nom22107	11:19:31	vf6bqUat	00659157	USD	23.00	50	Current	50,000
☑	2	Prénom22107 Nom22107	11:19:31	3qcNPmP3	00659157	USD	22.00	50	Current	50,000
☑	3	Prénom22107 Nom22107	11:19:31	xDv4fmXy	00659157	USD	21.00	50	Current	50,000
☑	4	Prénom22107 Nom22107	11:19:31	VYOeozV4	00659157	USD	20.00	50	Current	50,000
☑	5	Prénom22107 Nom22107	11:08:14	5bPIA1we	00940315	USD	30.00	100	Current	100,000

STEP 2 A prompt will appear, indicating the total number of bids to be deleted and asking you to confirm that you wish to delete them (Figure 43). Click “SUBMIT” to confirm the deletion of the bids or “CANCEL” to cancel the deletion.

Figure 43 – Deletion confirmation prompt – multiple bids



If the bids were deleted correctly, a message will appear indicating that the bids were deleted successfully. The bids will no longer appear in the list of submitted bids at the bottom of the page.

SECTION V – AUCTION PLATFORM REPORTS

There are three (3) reports available for download in the Auction Platform:

1. Client bids audit report
2. Client bids report
3. Financial statement

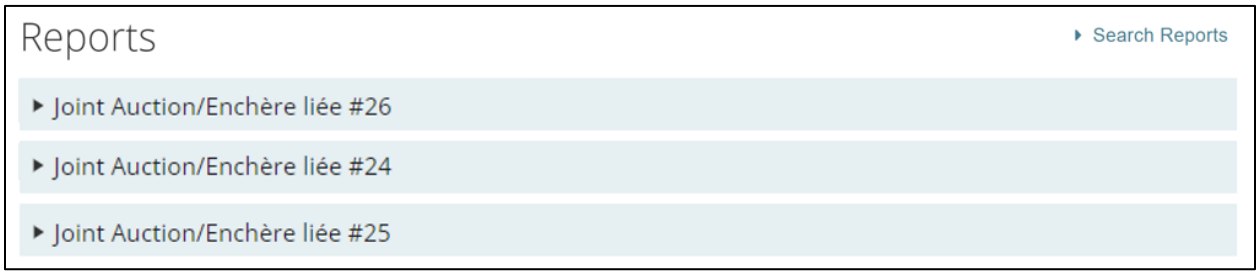
These reports are described in more detail later in this guide. The bid report and the bid audit report are available as Excel files, while the financial statement is available as a PDF. All reports can be downloaded from the Auction Platform's "Reports" tab (Figure 44).

Figure 44 – "Reports" tab

SEARCH FOR AND DOWNLOAD REPORTS

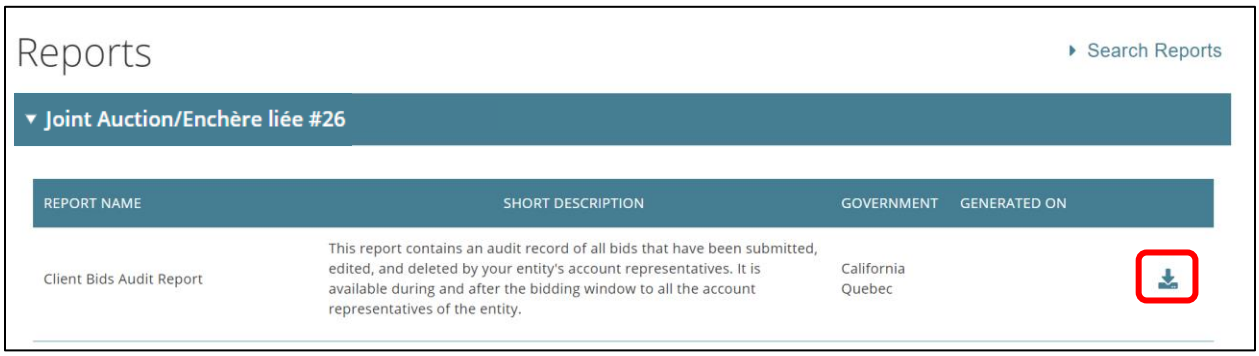
In the "Reports" tab, the reports appear by event in chronological order, from newest to oldest (Figure 45).

Figure 45 – Reports by event



To access the reports for a specific event, click on the event name. Then click on the download icon to the right of the report you wish to download (Figure 46).

Figure 46 – Download a report



Users can also search for reports by year, event, and report name using the dropdown menus in the "Report" tab.

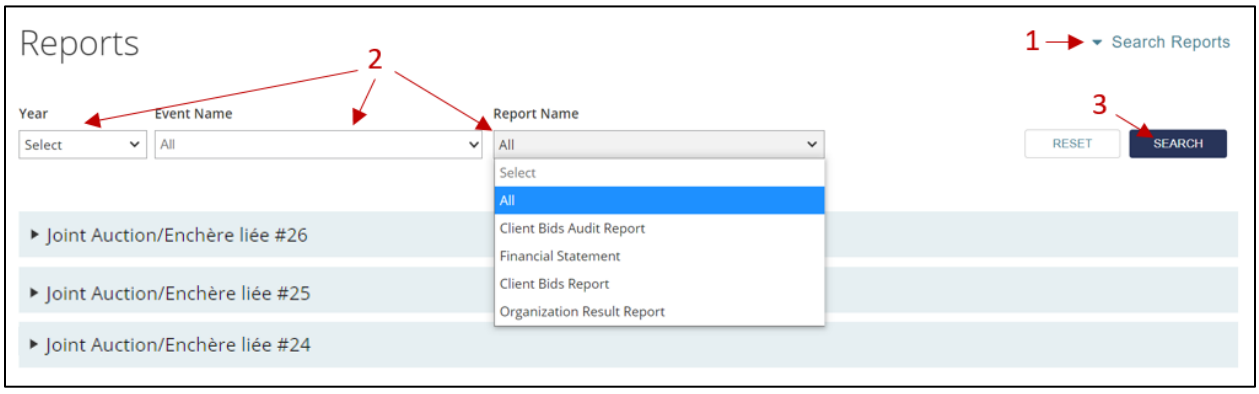
STEP 1 Click "Search Reports" at the top of the "Reports" page (Figure 47).

STEP 2 Select the year, event name, or report name using the dropdown menus (Figure 47)

STEP 3 Click "SEARCH" (Figure 47).

STEP 4 Download the desired report (Figure 46).

Figure 47 – Search for a report



REPORT DESCRIPTIONS

CLIENT BIDS AUDIT REPORT

This report contains an audit record of all bids that have been submitted, edited, and deleted by entity account representatives (Figure 48). This report is available during and after the bidding window to all account representatives of the entity. Users may use this report to confirm all submitted bids and verify that bid schedules have been uploaded as intended.

Figure 48 – Client bids audit report

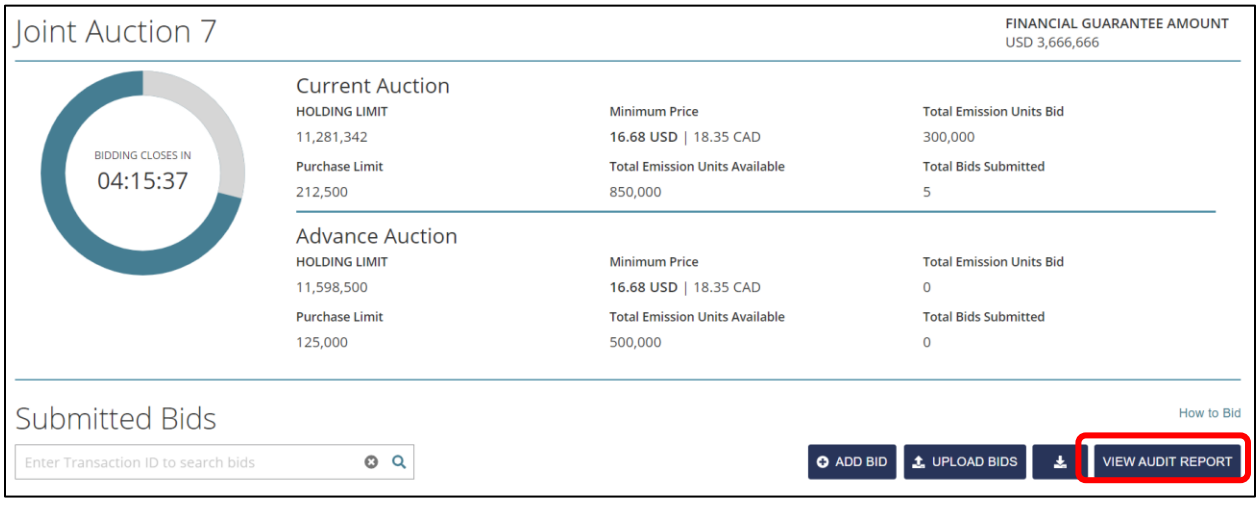
Report Date & Time	2021-06-09 09:22:28
Event Name	Joint Auction 3
Event Date	2021-06-07
Legal Name	Entreprise QC01543 - Test Change NAME by CA USER
Operating Name	Dénomination commerciale QC01543
Total Bids Submitted	2

Client Bid ID	Transaction ID	Update Type	Update By	Update Time (ET)	Bid Creation Time (ET)	Currency	Price Offered	Lots	Total Emission Units Bid	Vintage
5Kr2kVeC	00451736	Add	ftremblay@	13:00:12	13:00:12	USD	19,11	575	575 000	Current
SSx2bBE8	00717046	Add	ftremblay@	13:00:38	13:00:38	USD	19,11	30	30 000	Advance

Each bid submitted is assigned a client Bid ID and a Transaction ID. The Client Bid ID is unique to the specific bid and remains unchanged, regardless of whether the bid is edited or deleted. The Transaction ID is a reference number that is associated to specific transactions (i.e. creating, editing, or deleting a bid). A single bid may be associated to multiple Transaction IDs and multiple bids may be associated to a single Transaction ID. A bid that is created, edited once, and then deleted will be represented in the Client Bid Audit report with three separate records each with a unique Transaction ID. Multiple bids uploaded using one Bid Upload Template will be represented in the Client Bid Audit report with a separate record for each bid, each with a unique Client Bid ID, but all with the same Transaction ID. This report also contains the ID of the user who submitted the initial bid and the ID of the user who modified or deleted a bid.

This report can also be downloaded directly from an event page during the bidding period. Simply click “VIEW AUDIT REPORT” (Figure 49).

Figure 49 – Download the bids audit report from the event page



CLIENT BIDS REPORT

This report includes a list of all final bids submitted by an entity, meaning the bids after they have been modified, added, or deleted. It also indicates each accepted and rejected bid and the

number of emission units granted, if any. This report is available to all of the entity's account representatives once the results become available (Figure 50).

Figure 50 – Client bids report

Report Date & Time	2021-06-09 09:25:30							
Event Name	Joint Auction 3							
Event Date	2021-06-07							
Legal Name	Entreprise QC01543 - Test Change NAME by CA USER							
Operating Name	Dénomination commerciale QC01543							
Total Bids Submitted	2							
Settlement price USD (Current)	19,11							
Settlement price USD (Advance)	19,11							
Client Bid ID	**Transaction ID**	**Bid By**	**Update Time (ET)**	**Currency**	**Price Offered**	**Total Emission Units Bid**	**Vintage**	**Successful Bid Emission Units**
5Kr2kVeC	00451736	ftremblay@wcitesting.org	13:00:12	USD	19,11	575 000	Current	575 000
SSx2bBE8	00717046	ftremblay@wcitesting.org	13:00:38	USD	19,11	30 000	Advance	30 000

FINANCIAL STATEMENT

The financial statement is a PDF that provides all the information an entity needs for payment. Among others, it shows the number of successful bid emission units, the amount due, and the payment details. It is available to all of the entity's account representatives once the results become available (Figure 51).

Figure 51 – Financial statement

Cap-and-Trade Program auctions are administered by Western Climate Initiative, Inc. as a service for WCI, Inc. Participating Jurisdictions. All financial services are administered by the WCI, Inc. Financial Services Administrator.

Terms: Payment is due in full within seven days of certification of the auction referenced below. All payments must be made to the Financial Services Administrator using the wiring instructions provided below.

Results Available Date	2021-06-11
Auction Name	Joint Auction 3 UAT (free)
Auction Participant Information	
Legal Name	Entreprise QC01543 - Test Change NAME by CA USER
Operating Name	Dénomination commerciale QC01543
Reference Number	QC01543-06-07-2021
Currency of Bid Guarantee Submitted	USD
Auction Information	
Settlement Price (Current Auction)	USD 19.11
Number of Successful Bids (Current Auction)	1
Successful Bid Emission Units (Current Auction)	575,000
Total Successful Bid Cost (Current Auction)	USD 10,988,250.00
Settlement Price (Advance Auction)	USD 19.11
Number of Successful Bids (Advance Auction)	1
Successful Bid Emission Units (Advance Auction)	30,000
Total Successful Bid Cost (Advance Auction)	USD 573,300.00
Total Successful Bid Cost	USD 11,561,550.00
Account Information	
Financial Services Account Name	Entreprise QC01543 - Test Change NAME by CA USER
General Account Number	QC01543-71491
Financial Services Account Number	
Cash Bid Guarantee Value	USD 54,654,654.00

SECTION VI – RESOURCES AND SUPPORT

RESOURCES

If you have any questions or need additional information, you can click on “FAQs & Resources” at the top right of the screen. This page contains frequently asked questions in the “FAQs” tab (Figure 52) as well as links to useful information in the “RESOURCES” tab (Figure 53), including the Auction Guide, and the most recent webinar on auctions and sales by mutual agreement.

Figure 52 – Auction Platform FAQ Page

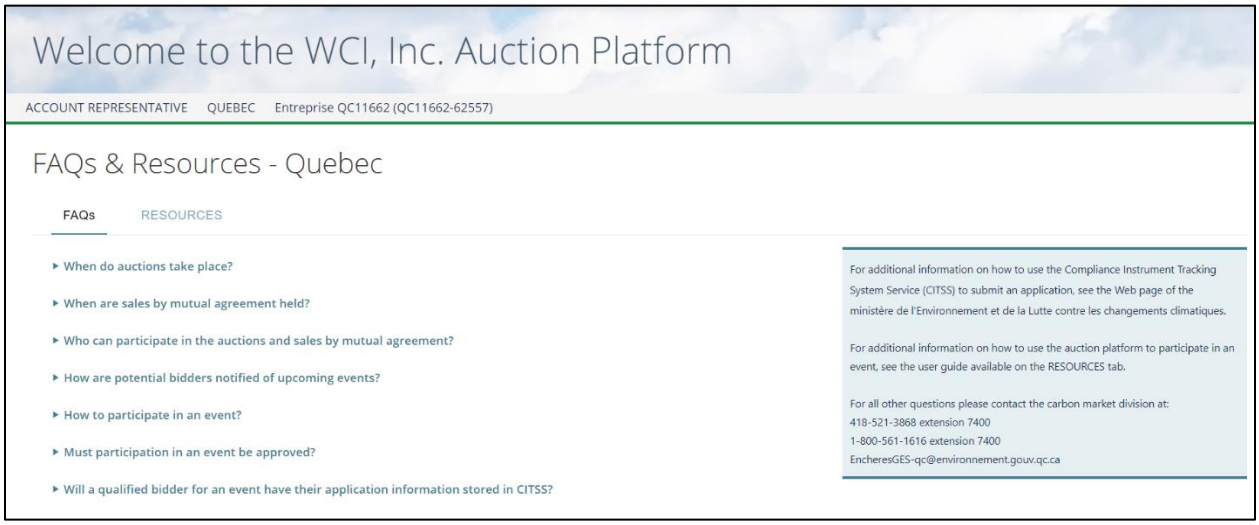


Figure 53 – Auction Platform Resources Page

CONTACT US

If you have any questions about the Auction Platform, please contact the WCI Auction Platform Support Team by clicking “Contact Us” at the bottom of any page (Figure 54).

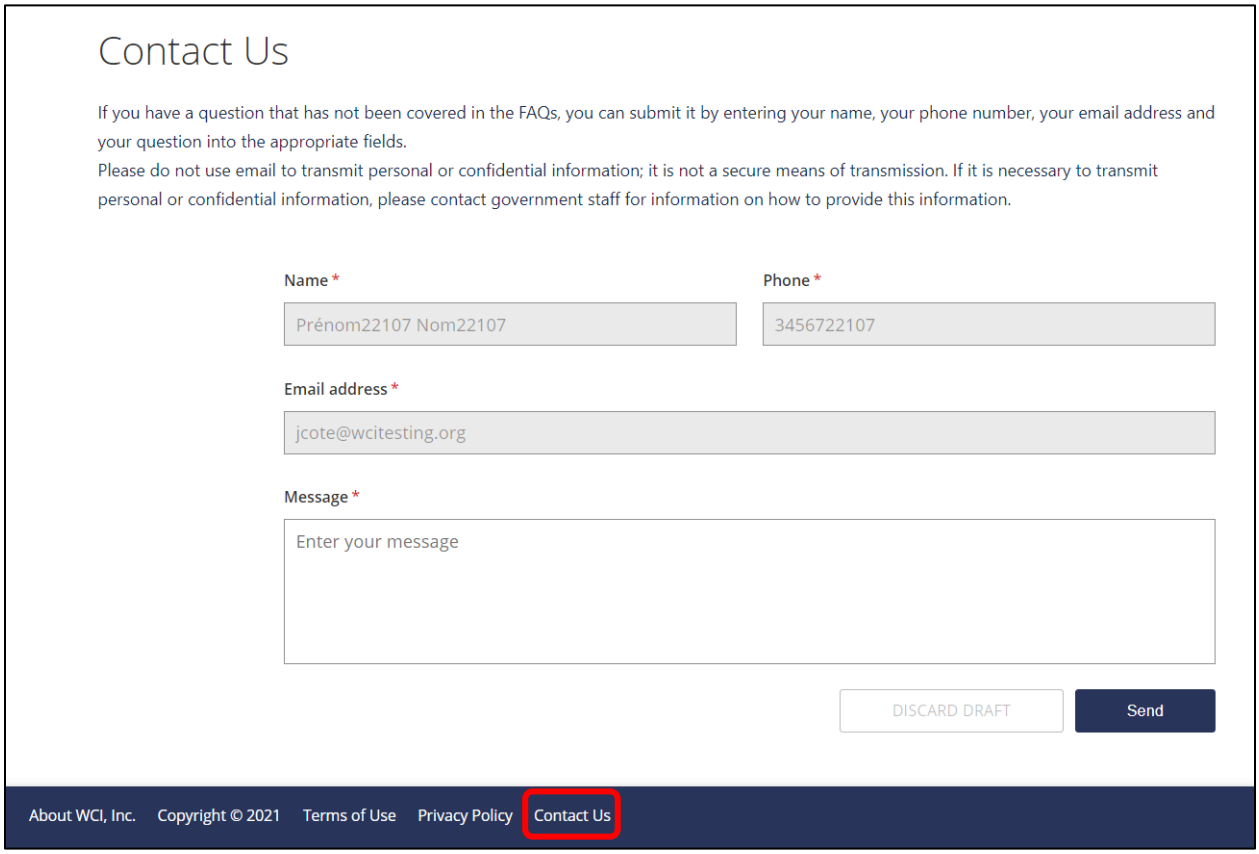



Figure 54 – Contact Us